



# Artist Schedule

**Friday, October 25th**

## Artists Loading Zones

Please take look at the Ocala Arts Festival Map, find your booth number and look at the Legend to find your assigned time. You must come in during those times due to the road closure procedures scheduled by the City of Ocala.

Artists who arrive after 6:30pm must wait until Saturday at 6:00am to set up. All artists must be ready by 9am. The Judges will begin to judge the artwork at 9am on Saturday. You may park by your booth to unload and then move your vehicle to a parking space around the downtown, We have 3 paved parking lots available for you across from the Post Office- 400 SW 1st Ave, Ocala, FL 34478, you can Park your cars, trucks and trailers.

**Artist Check-in** location is at **420 SE 1st Ave, Ocala, FL 34471**.

The Downtown Ocala address is SE 1st Ave, Ocala, FL 34471.

The City Hall where Citizen's Circle is 110 SE Watula Ave. Ocala, FL 34471.

**\* 5:30pm- 7pm Collector's Circle Preview Party** ~ The Preview Party consists of the C.C. Members having a first peek at seeing & possibly buying artwork as they walk the Arts Festival grounds. Members who purchase artwork will give the artists a CC Card to display next to the purchased artwork which will then be picked up after the Judging has taken place

## **Saturday, October 26th**

7am – 8:30am ~ Artist check-in at the FAFO Information Booth on E. Ft. King.

\*Park by your booth to unload, then move your vehicle to parking space.

7:30am – 8:30am ~ Complimentary Artist Breakfast at Citizens Circle.

9am ~ **ALL** vehicles must be out of show area.

**9:00am ~ Judging Promptly Begins** in the artist booths, please be ready.

10:00am- 5pm ~ Show is open.

6:30pm ~ Complimentary Artists Dinner at Citizens Circle.

7:00pm ~ Awards Ceremony at Citizens Circle.

## **Sunday, October 27th**

8am – 9am ~ Complimentary Artist Breakfast at Citizens Circle.

9:30am ~ **ALL** vehicles must be out of show area.

10am – 5pm ~ Show is Open.

5:15pm ~ Vehicles allowed in the show area for loading.

**\*Please break down your booth before you bring your vehicle into the show area\***

# General Information

**Booth Sitting** If you need to take a bathroom break, please call your **FAFO Artist Liaison** whose number will be in your Artist Packet. They will watch your booth.

**Parking**  
The City of Ocala has a free Parking Garage for cars only located at 504 SE Broadway St, Ocala, FL 34471. You may also find parking all around the downtown area, or there are 3 paved parking lots available for you across from the Post Office- 400 SW 1st Ave, Ocala, FL 34478, you can Park your cars, trucks and trailers. Please refer to the Map to see the road closures. **RV, Trailers and Overnight Parking** artists may park SW 4th Street between SE Magnolia Ext. and SW 1st Ave. This area will have an ADA portable toilet and wash station.

\*Please have your vehicles out of the event zone and parked by 9:00am on Saturday and Sunday. Do not block streets, nor park in the handicap parking areas without a permit.

**Judging** Will promptly begin on **Saturday 9AM**. **You must be in your booth and have your Exhibitor Display Card visible**, enclosed in the Artist Packet which you will receive when you check in on Friday. Each judge will place a dot on your Exhibitor Display Card to indicate that your work has been previewed. If you do not have 2 dots by **4:30pm**, please notify your FAFO Liaison. All judging will take place inside your booth.

**Awards** **The Artist's Dinner** is on Saturday at 6:30pm. The Winners will be announced at the **Artist Award's Ceremony** at 7:00pm. Winners will receive their Ribbons that evening, their checks will be distributed on Sunday.

**Sales Tax** Ocala, Marion County sales tax is 7%

**Florida Department of Revenue-** If you are not registered with them, please contact them before the Arts Festival- **Call 386-418-4444, or go to <http://dor.myflorida.com/dor/>** They no longer send us the forms.

## Security & Other Requirements

The grounds will be secured with Police Officers during the entire Arts Festival including all night, but your art is your own responsibility. City ordinance prohibits fireworks and pets. To aid our security, please try to stay out of the show area on Saturday night.

**\*Please assist us by picking up trash around your booth area, specially the ZIP TIES and putting it in the trash containers provided by the City of Ocala. Thank you!**

## **Artist Breakfast**

Citizens Circle  
Saturday, October 26th 7:30 –  
8:30am, Sunday, October 27th  
8:00 – 9:00am

## **Artist Dinner- 6:30pm Award Ceremony- 7:00pm**

Saturday, October 26th  
Citizens Circle

## **Artist Oasis**

9:30- 4:30 on Saturday & Sunday  
Brick City Center for the Arts  
23 SW Broadway  
ARTISTS ONLY  
(not open to the public)

## **Restrooms for Artist**

In the Artist's Oasis  
Brick City Center for the Arts  
and  
City Hall – 1<sup>st</sup> Floor  
Citizens Circle

## **Artist Check In Procedure**

1. Arrive at the Artist Check-in tent- **420 SE 1st Ave, Ocala, FL 34471** to receive your Artist Packet. Each registered artist must have a Photo Id.
2. After receiving your Artist Packet, please park next to your booth and unload. Then quickly move your car to an artists parking area.
  - **RV and overnight parking on Saturday & Sunday on SW 4th Street between SE Magnolia Ext. and SW 1st Ave.** This area will have an ADA portable toilet and wash station. You must be out of the parking lot by Monday at 8am.
  - You may park in the Parking Garage, and non-permit spaces all around downtown.

**\*Please assist us by picking up trash around your booth area and putting it in the trash containers provided by the**

## **The Collector's Circle is a Membership**

- **5:30pm- 7pm Collector's Circle Preview Party** ~ The Preview Party consists of the C.C. Members having a first peek at seeing & possibly buying artwork as they walk the Arts Festival grounds. Members who purchase artwork will give the artists a CC Card to display next to the purchased artwork which will then be picked up after the Judging has taken place. We hope you stay and participate in this fun event. To learn more about it, please go to <http://www.fafo.org/collectors-circle/>
- Each C.C. member pre-purchases "FAFO Bucks" to be used at the Ocala Art Festival for purchasing Art, it is like real money. Each Collector's Circle member is given a Green Ribbon to Award their favorite Artist to display in their booth.
- FAFO Bucks will be collected by a FAFO Board Members from the artist by 3:00pm on Sunday. A Check will be given to the artist with the value of the collected FAFO Bucks by 5pm on Sunday.